



Erasmus+ Programme

Key Action 1

– Mobility for learners and staff –

Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
AKADEMIA WYCHOWANIA FIZYCZNEGO IM. JERZEGO KUKUCZKI W KATOWICACH (The Jerzy Kukuczka Academy of Physical Education In Katowice)	PL KATOWIC 05	M. Sc. Piotr Rodak, Erasmus Institutional Coordinator Mikolowska 72a 40-065 Katowice, Poland tel. +4832 207 52 34 fax. +4832 207 52 00 international@awf.katowice.pl	General information In Polish: http://www.awf.katowice.pl/ In English: http://www.en.awf.katowice.pl/
Kocaeli University Assoc. Prof. Dr. Doğan Yüksel Erasmus Institutional Coordinator	TR KOCAELI02	Kocaeli Üniversitesi Uluslararası İlişkiler Birimi Kütüphane Binası 2. Kat 41380 İzmit/Kocaeli/TÜRKİYE Tel: +902623031332 Fax: +902623031044 E-mail: dogan.yuksel@kocaeli.edu.tr	http://int.kocaeli.edu.tr/int/

Kocaeli University Assist.Prof.Dr.Cem ÇETİN Departmental Coordinator Department of Physical Education	TR KOCAELI02	Kocaeli Üniversitesi BESYO Umuttepe Yerleşkesi 41380 İzmit/Kocaeli/TÜRKİYE Tel: +90 262 303 1604 e-mail: cemcetin67@gmail.com	http://besyo.kocaeli.edu.tr/
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B. Mobility numbers² per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year: The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods Student Mobility for Studies Student Mobility for Traineeships * [total number of months of the study periods or average duration*]	
TR KOCAELI02	PL KATOWIC 05		Physical Education, Sport Science	1,2,3	3 * 5 Months	0
TR KOCAELI02	PL KATOWIC 05		Nursing, Midwifery, Physiotherapy	1,2	3 * 5 Months	0
TR KOCAELI02	PL KATOWIC 05		Management Studies, Business Studies	1,2	3 * 5 Months	0
TR KOCAELI02	PL KATOWIC 05		Tourism and Recreation	1,2	3 * 5 Months	0
PL KATOWIC 05	TR KOCAELI02		Physical Education, Sport Science	1,2,3	3 * 5 Months	0
PL KATOWIC 05	TR KOCAELI02		Nursing, Midwifery, Physiotherapy	1,2	3 * 5 Months	0
PL KATOWIC 05	TR KOCAELI02		Management Studies, Business	1,2	3 * 5 Months	0

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

			Studies			
PL KATOWIC 05	TR KOCAELI02		Tourism and Recreation	1,2	3 * 5 Months	0

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR KOCAELI02	PL KATOWIC 05		Physical Education, Sport Science	2-60 Days	Only by individual agreement
TR KOCAELI02	PL KATOWIC 05		Nursing, Midwifery, Physiotherapy	2-60 Days	Only by individual agreement
TR KOCAELI02	PL KATOWIC 05		Management Studies, Business Studies	2-60 Days	Only by individual agreement
TR KOCAELI02	PL KATOWIC 05		Tourism and Recreation	2-60 Days	Only by individual agreement
PL KATOWIC 05	TR KOCAELI02		Physical Education, Sport Science	2-60 Days	Only by individual agreement
PL KATOWIC 05	TR KOCAELI02		Nursing, Midwifery, Physiotherapy	2-60 Days	Only by individual agreement
PL KATOWIC 05	TR KOCAELI02		Management Studies, Business Studies	2-60 Days	Only by individual agreement
PL KATOWIC 05	TR KOCAELI02		Tourism and Recreation	2-60 Days	Only by individual agreement

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL KATOWIC 05		PL	EN	Polish or English B1	English B2
TR KOCAELI02		TR	EN	Turkish or English B1	English B 2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

PL KATOWIC 05: The candidates with disabilities are welcomed, infrastructure and all procedures are fully adapted.

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL KATOWIC 05	30th June	15th December
TR KOCAELI02	JULY	DECEMBER

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 2 weeks.

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

PL KATOWIC 05: Grades:

5,0 (A) EXCELLENT - outstanding performance with only minor errors;

4,5 (B) VERY GOOD - above the average standard but with some error;

4,0 (C) GOOD - generally sound work with a number of notable error;

3,5 (D) SATISFACTORY - fair but with significant shortcomings;

3,0 (E) SUFFICIENT - performance meets the minimum criteria;

2,0 (F) FAIL - some more work required before the credit can be awarded.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	http://int.kocaeli.edu.tr/int/studentexchange.php?Visa=Residence
PL KATOWIC 05	phone +48 32 207 52 34 international@awf.katowice.pl	www.en.awf.katowice.pl

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	http://ogr.kocaeli.edu.tr/KOUBS/akts/ogrenci.cfm?Dilid=1&selection=91BF3295261EF3B3AA0EA9F6795E7194
PL KATOWIC 05	phone +48 32 207 52 34 international@awf.katowice.pl	www.en.awf.katowice.pl

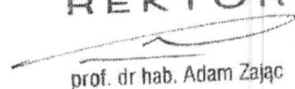

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	http://ogr.kocaeli.edu.tr/KOUBS/akts/ogrenci.cfm?Dilid=1&selection=7403F4A1E7FB19ABC87719AABEA6F6E1
PL KATOWIC 05	phone +48 32 207 52 34 fax. +48 32 207 52 00 e-mail: international@awf.katowice.pl	www.en.awf.katowice.pl

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
PL KATOWIC 05	Rector prof. Adam Zajac	27.02.2015	REKTOR  prof. dr hab. Adam Zajac
TR KOCAELI02	Assoc. Prof. Dr. Doğan Yüksel Erasmus Institutional Coordinator	10/03/2015	

⁴ Scanned signatures are accepted